

Activity Center Use Procedure

- Activity center shall be reserved for use by Lot Owners only who are in good standing
- Activity Center shall consist of the one open room only
- Lot owner shall be responsible for anyone using the center at all times and for any and all damage caused by their guests
- All trash shall be removed and new trash bags installed prior to leaving. Leave the key inside on the hook provided.
- There shall be no business or commercial use of the Activity Center
- Reservations shall be made not more than 2 weeks in advance on a first come first served basis
- Lot Owners that use the Activity Center shall be mindful of rentals of the Clubhouse and shall not interfere or disturb the guests using the Clubhouse
- Use shall consist of not more than 20 guests
- Use per activity shall generally be limited to 2 ½ hours and shall not start before 8am nor end after 10pm
- Note that there is no heat or air conditioning in the Activity Center and there is not a bathroom available
- A few folding tables and chairs will be provided
- The Malvern Board reserves the right to limit the use of the Activity Center and to make and/or amend this policy at their discretion
- For reservations and to get the key, please contact Fred Bourque at 540 738 2200

I _____, the owner of Lot _____ have read this procedure and agree to its terms and conditions.

Signed _____

Date _____