

Malvern Club, Inc.
905 Malvern Drive
Madison, VA 22727
<http://malvernofmadison.org/>

Minutes: Board of Directors Meeting, Thursday May 12, 2011

Meeting called to order at 7:00pm by First Vice President Randy Allen

Board members present: Randy Allen, Jason Woodward, Donna Phillips, Barry Gates, Fran Sestak and Brad Miller.

Members present: Barb Flynn, Pat Rowe, Kathy and Norm Hensel, Liz O'Neil, Ed and Nancy Johnson, Larry McClellan, Karen Pilkerton, Bob and Claire Anderson, Frank and Barbara Sargent

The minutes of the April 14, 2011, Board of Directors Meeting was approved.

Treasurer

1. The status of the assessments for the Malvern Club is as follows:
 - 220 members have paid.
 - 2 members have paid partial and are working on paying the balance.
 - 10 members are delinquent.
 - 2 members have had liens put on their homes for non-payment for this year and last.
 - \$66,300 has been received from the first set of dues payments.
 - 95 members have paid both installments of the dues which brought in another \$21,375.
 - Income from dues is \$87,675.
2. Income that we have received this year to date is \$88,531. There were some members that paid their delinquent amount from 2010.
3. We have \$130,950 in our account.
4. In respect of the sensitive information of the members that the treasurer has to keep, a laptop and the appropriate software was requested by the treasurer to keep the information secure. Since the money was not allocated in this year's budget and the purchase is necessary, the money will be taken out of the "Building and Grounds" budget. A motion was passed to allocate up to \$1000 for a new computer, thumb drive and the necessary programs to track the funds for Malvern Club.
5. \$20 will be spent to replace the lock on the mailbox for the Malvern Club address.

Roads Committee

1. The culvert pipe in front of the Andersen's house and the culvert on Sylvan lane are having problems. These issues are being looked into to see how we can fix these issues.
2. There is a need for a section of guard rail on covered bridge. This is being looked into also.
3. There are some areas on Malvern that have had gravel put down to help with the shoulder. This will be touched up.
4. There are some areas on the roads that need patching up. The appropriate people will be called to fix the problem.
5. A member noted that at some point in the future we may need to revisit having VDOT come in to take care of the roads.

Grounds and Lake Committee

1. A thank you to Jason who sent the letters to the land owners for bush hogging their land. Mr. Taylor is going to do it again this year for the same price that he did it for last year. If the cost of fuel goes up excessively, he may have to charge a bit more.

2. A question from a member: If we require the land owners to bush hog their property, why don't we require the wooded lots to be kept up?
3. The stumps are going to be removed and the fence is going to be stained and the boards are going to be mended. Will look into someone to grind the stumps.
4. A member commented that the mailbox area has been looking bad. There has been a lot of trash and scraps of plastic from the newspapers.

Secretary and public relations

Wanted to let the community know that there is a group of members that are putting together some community activities. Game nights have been scheduled and a picnic is being planned for September 11.

Architectural Committee

Nothing to report.

Lake Committee

1. The Sheriff has been spotted talking to people using the lake.
2. There have been two beavers spotted in our lake.

Clubhouse and Pool Committee

Nothing to report.

Open Forum

1. A member asked if the culvert pipes under the driveways are the homeowner's responsibility. The answer was yes. He also asked how often the lake was stocked with the bass. There are so many bass in the lake that they are not growing. Randy Allen will talk to the Department of Fish and Game and decide what to do.

2. A member gave a presentation on a program offered by the Virginia Department of Forestry called the National Fire Plan. This program grants money to communities to reduce the risk of wild fires. The money is 80% from the Virginia Department of Forestry and 20% from us, but it can be "in kind". In kind means that it can be paid for in the work that we do to help out. The Grounds committee will look into this and bring this up at the next meeting.

3. A member has observed a blatant disregard for the traffic laws in Malvern. The roads can be dangerous and something has to be done. Officers can be called in to do some extra policing, but we will have to pay for the overtime. The board will find out how much it will cost to have extra patrols in Malvern.

New Business

A calendar needs to be updated and kept posted to keep track of the things that need to be done in Malvern. Donna Phillips will put this together.

Old Business

1. The debris on the clubhouse property needs to be removed. The board is looking into it and will have more information at the next meeting.

Meeting adjourned at 8:13