

**Malvern Club, Inc.**  
905 Malvern Drive  
Madison, VA 22727  
<http://malvernofmadison.org/>

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Minutes: Board of Directors Meeting, Thursday, October 11, 2012

Meeting called to order 7:05 p.m. by President Roberta Jalbert

Board members present: Roberta Jalbert, Joe Graham, Ed Johnson, Paul Hankla

Board members absent: Randy Allen, Donna Phillips, Wallace Harvey

Members present: Don Nicholson, Norm and Kathy Hensel, Merri Woodward, Nancy Johnson, Larry McClellan, Barbara and Frank Sargent, Barry and Margaret Cliver, Bob Anderson, Ron and Eleanor Montgomery, Donna Shamburg, Lenora Racer

Minutes from September 13, 2012 Board of Directors meeting were approved as submitted.

**President's Report (Roberta):** **1)** Crepe myrtles were donated by Donna Phillips and planted along the Oak Park Road frontage, more plants are planned but may require an expense for fill dirt to avoid digging in the area of underground telephone lines and also for mulch – further discussion tabled until full Board is present; **2)** discussed Time Disposal proposal to offer trash services at the rate of \$14.50 per month per household if 150 households would agree to the service – the consensus was it would be unlikely to get that large a commitment and to not pursue this further at this time; **3)** discussed placing a locked dumpster at the clubhouse – decided to look into what the cost would be; **4)** discussed whether a flyer to recruit volunteers to help manage finances of low income seniors and persons with a disability could be posted on the bulletin board – decided against posting the flyer.

**Secretary/Public Relations (Ed):** **1)** submitted ballot questions for October 20 membership meeting – approved unanimously; **2)** Merri Woodward reported the results of the September picnic and on the upcoming Halloween events, including a haunted house, trunk or treat, hayride, and games.

**Treasurer Report (Donna):** **1)** no report; **2)** Barbara Sargent asked that the attendance roster for the October 20 membership meeting be sorted alphabetically by last name and not by lot number.

**Architecture Committee (Paul):** **1)** application for a waiver request by Lot 197 to place a shed 40 feet from the side property line was discussed and approved unanimously; **2)** application to install a shed on Lot 125 was denied as the shed materials did not comply with the requirement that adjacent buildings conform in general appearance to that of the residential structure on the lot.

**Common Areas (Randy):** **1)** no report; **2)** it was stated that 2 of the lights had burned out on the newspaper enclosures.

**Lake (Randy):** no report

**Clubhouse and Pool (Joe):** **1)** pool is now closed for the season; **2)** appliances will be purchased prior to the end of this year although they may be stored until other kitchen improvements are made in 2013; **3)** pressure washing of the clubhouse exterior has been arranged.

**Roads (Wallace):** **1)** Roberta read a written report submitted by Wallace; **2)** discussed the request for proposal for snow removal and approved placing an advertisement in the local newspaper, Don had forwarded information to a previous contractor, Joe mentioned the contractor from last year was interested in submitting a

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bid; **3)** it was decided that we should look into selling the sand spreader; **4)** discussed final invoice from Roger Robertson for patching and crack filling – no objection to authorizing payment but with the stipulation that crack filling be done on 2 strips at the lake access road loop.

**Old Business:** **1)** decided not to pursue signing an agreement related to impoundment of abandoned vehicles from Blue Ridge Towing and Recovery at this time.

**Open Forum:** **1)** members asked the how much longer the common areas were planned to be mowed and whether additional areas could be added to the regular common area mowing. The current contract is through October 22 and additional areas to be mowed will be discussed when the request for proposal for 2013 mowing is prepared.

**New business:** **1)** it was decided that the distribution of homeowner packets would be managed by the Secretary and Treasurer – Roberta was to talk with Garth and thank him for his many years of performing this task; **2)** discussion and general agreement that a property inspection should be held and letter written when a realtor or attorney request for a homeowner packet is made; **3)** there was discussion related to whether the Board should consider formulating a policy creating a reasonable standard for yard maintenance – Roberta will research this further and encouraged feedback from members and residents; **4)** discussion as to whether the Board should pursue reimbursement of funds from Madison County related to utility fees – decided not to pursue further at this time.

Meeting adjourned at 8:36. Next Board meeting scheduled for Thursday, November 8, at 7:00 p.m.

Respectfully submitted,

Ed Johnson, interim Secretary  
Malvern Club, Inc.