



Approved Minutes
Malvern Club, Inc.
905 Malvern Drive
Madison, VA 22727
<http://malvernofmadison.org/>

Board of Directors Meeting, Thursday, March 8, 2018

Meeting called to order at 7:00 p.m. by Vice-President Fred Bourque

Board Members Present: Fred Bourque, Rick Collins, Diana Wright, TJ Wright; Board Members
Absent: Melody Langone, Rodney Taylor, Jason Woodward

Members Present: Ceil Collins, Chas Egen, Barry Gates, Shawna Gates, Pam Luthman, Don Nicholson,
Lynn Ross

Decisions and Actions

Minutes of the February 8, 2018, Board of Directors meeting were approved unanimously.

The Board approved the appointment of Ed Johnson as the association's webmaster. Chas Egen will continue as the assistant webmaster.

President's and Committee Reports

Secretary: Fred gave a summary report on property sales activity over the past month.

Treasurer: Diana provided the following Profit & Loss status as of March 8, 2018:

Checking Account Balance:	\$172,459.24
<u>Capital Reserve Funds Balance:</u>	<u>\$201,982.06</u>
Check/Savings Account Balance:	\$374,441.30

Diana reported on a meeting conducted with the association's insurance agent to review our current liability and comprehensive coverage.

Architecture: Fred said there were no applications received in the past month.

Grounds & Lake: Rick said all boats have been removed from the storage rack and that the rack has been dismantled. He said he has checked the dam and spillway and they are in good shape. He is pursuing a 2-year extension of our dam provisional certificate to give us time to address the Virginia requirement for a drawdown system. This would be a dry hydrant at the dam.

Clubhouse and Pool: Fred will schedule pressure washing of the Clubhouse and Mailboxes. Pool keys have been ordered and will be available at the Spring meeting. The pool gate was damaged during the season; he has scheduled a repair.

Roads: TJ said he has provided his cost estimates for the Reserve Study.

Special Events: Shawna will coordinate with Melody on the pot luck following the annual meeting.

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Old Business

Beach Access Sign: The Beach Access sign on the dock road has been modified to identify the property as Lot 44.

New Business

FireWise: Fred said that a notice was placed on the website and on Nextdoor asking for a volunteer for the FireWise Coordinator position. No one responded. He also approached some association members, but they all declined. He said that he would address the vacancy at the annual meeting. If no one volunteers to lead the effort Malvern will not be able to continue its participation in the program.

Open Forum

Mailbox Fence: Don said the little fence and rocks at the mailbox parking area are a hazard. The fence posts are too short and cannot be seen from the driver's position. He said the posts have visible tire marks on them from being hit by vehicles. The rocks serve no purpose. The Board will take a look at this again.

Clogged Culvert: Pam and Lynn said the culvert on Sylvan Lane is still clogged with debris and that there is a severe dip in the road there. TJ said he had looked at the culvert and cleared some of it by hand. He hadn't seen where the road dips. It is not clear who has responsibility for clearing out culverts, lot owners or the association, but the Board will take another look at this.

The meeting adjourned at 7:52 PM.

Submitted:

Fred Bourque
Secretary, Malvern Club, Inc.