

Board Members: Bob Schantz Nick Humphrey
Dick Kassler Don Buser
Frank Sargent Garth Bagley

Club Members: Don Nicholson Diane Cross
Gary Roberts Kathleen Roberts

Call to Order 1905

Previous Meeting Minutes approved

New Business:

Group sponsoring teen dance following Senior Prom wishes to use Teen Center to work on decorations again sometime after January 2000. Approved.

Should Malvern Club make contribution to Madison Fire Department? Moved, seconded and approved to contribute \$100 to Fire Department.

Minutes of Board Meetings will be posted on bulletin board by mail boxes.

Old Business

Board Meeting Schedule - The Meeting will be changed now and again to see if attendance increases and at request of G. Bagley.

Fall Budget Meeting - Scheduled for October 16th at 10AM. Agenda is finalized and material being prepared.

Mail Box Shelter Status - Post Master has a problem with D. Kalish switching boxes she provided with ones that are identical to original boxes. D. Kassler provided letter that will be forwarded to Post Master's boss.

Still awaiting two new parcel boxes before moving old ones.

Gutter installation and some painting all that remains to be done, and this has been scheduled.

Old shelter, including slab, will be removed when parcel boxes moved.

W. Harvey has not as yet looked into carp for lake.

Second lake - Kemper still working on the bid. Plans to walk area was rained out.

Committee Reports

Secretary -

Buildings and Grounds - Club house door window broken and must be replaced, or a new door purchased.

Club House deck also needs repair. Will consider plastic lattice.

Club House toilets had valves replaced, and the swing was repaired following yard sale.

Architecture - G. & K. Roberts have changed location of planned garage. New site plan provided and approved.

Request to remove old and dying tree on Sargent and Galloway lots approved.

Lots 166 and 174 now for sale.

Lots 126, 170, 172, and 180 sold.

Lots 126 and 160 have building permits issued by county.

Owners of lot 229 logged several large trees. Do the covenants need changing to prevent this in future? Suggested that a sanitation permit be required before any site work can begin.

Public Relations - Block party planned for 30 October at 2pm. on the loop.

Finance - Statement of income and expenses approved. Delinquent dues list distributed.

Roads - Chestnut Rail needs re-grading and a new ditch line.

D. Kassler reported that board would recommend paving all roads at Saturday meeting.

Pool - New committee being formed to look at security issues, etc; should make recommendations by next April.

Club House - New committee being formed to look at changing rental guidelines and security.

Next Meetings - November 16, 1999 and December 14, 1999

Adjourn at 2010

MALVERN CLUB, INC.
2 Malvern Drive
Madison, Va 22727

October 4, 1999

Dorothy R. Irvine
Postmaster
Madison, Va.22727-9998

Dear Postmaster Irvine,

This is in reply to your letter of September 21, 1999 and our meeting of September 28th, 1999. My inquiries into your questions have resulted in the following information.

Four new cluster boxes were picked up and signed for by two residents of Malvern. They discovered that these new units were different from the boxes already in use. In the effort to build a new mailbox area and have a unified look, one resident, who is a Postal employee from Charlottesville, exchanged the [4] new units for [4] sixteen and [3] eight old units with [4] parcel boxes. These boxes matched the ones already in use and allowed a continuous look in the new mailbox building. Malvern is very proud of our new building, which cost \$7,000, excluding all the resident labor to build it. The boxes, any resident picking up mail and the postal route delivery people are protected from the weather and 12 lights were installed to provide sufficient lighting for security. A timer switch was installed so that postal delivery personnel could light up the box area on dark days.

With the addition of these new boxes, Malvern should have sufficient space for resident mail for many years.

In discussion with one of our residents, he stated that he was informed that Malvern had sole responsibility for the installation, servicing and maintenance of these units. He also stated that they were supplied by the Postal Service with your instruction that they were Malvern Club's responsibility. If not the Postal Service would be in charge of the installation, maintenance and keys.

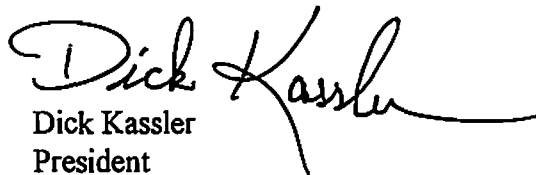
Apparently there was not a clear communication and no written correspondence can be found in our files from the Post Office as to Policy and Procedure.

I hope you can resolve the problem you have with these switched boxes, as Malvern does not wish to change our new building.

Dorothy R Irvine, Postmaster
October 4, 1999
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If I can be of further assistance or you have any additional questions, please do not hesitate to contact me. My home phone is 948-5419.

Sincerely,

A handwritten signature in cursive script that reads "Dick Kassler". The signature is written in black ink and is positioned above the typed name and title.

Dick Kassler
President
Malvern Board

cc: Malvern Board file