



Malvern Club, Inc.

905 Malvern Drive

Madison, VA 22727

<http://malvernofmadison.org/>

Minutes: Board of Directors Meeting, **Thursday January 9, 2014**

Meeting called to order at 7:00 p.m. by Roberta Jalbert

Board members Present: Roberta Jalbert, Ed Johnson, T. J. Wright, Joe Graham, Wallace Harvey

Minutes from the December meeting were approved as amended.

Presidents Report (Roberta) A nominating Committee needs to be created for upcoming Board Member elections. Apparently 2 seats will be open this year. The Board would like to see 3 or 4 candidates on the ballot.

During January, February, March, and April, there will be no security patrols in the community. The patrols will resume in May.

Participation in the Firewise program was very low this year with only 13 lots participating. January 15 is the limb pick-up/chip date. The reflective house numbers from the program will be given to the Board for distribution.

The Clubhouse burn pile should be burned asap.

Set aside the evening of February 15th. for the Winter Social !

Members are reminded to forward comments / articles for the spring newsletter.

Treasurers Report (Ed) 1. Ed reported that as of Dec 12, 2013 we have an operating account balance of \$85,361. The reserve account balance is \$142,449. in Money Market Accounts.

There is a total of \$13,690.78 in accounts receivable from 8 members who are past due. 2 members are making their agreed upon payments. 1 member has stopped payments and our next step will be to authorize the attorney to obtain and record a judgment against this owner. The 5 remaining owners were sent a notice of intent to record a lien by certified mail on December 30, 2013, and were given until January 14, 2014 to make payment. Liens will be recorded after that date for those owners who did not make payment.

2014 dues statements will be sent to all owners about February 1, 2014, with payment due by March 1, 2014 and late charges accruing if payment is not received by April 1, 2014. 2014 dues remain at \$525 per lot. Owners may make full payment or a payment of \$300 by the due date and the remaining \$225 payment by September 1, 2014.

Corporate tax returns are due by March 15, 2014. An initial review appears to show that no federal or state tax is due.

Architecture Committee (Jason) No Report

Lake & Grounds (Rick): New paper boxes painting is on hold.

Leaf debris cleared from the shoulders of Malvern Dr. and Sylvan Ln. and also at Covered Bridge and Surry Dr. by MSL.

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Mowing contract ad is ready for the Madison Eagle. Anyone with suggestions for ad or specifications contact Rick. (cutting the Clubhouse area further down the hill to provide clearer access to the Horse shoe pits was one suggestion)

Lake: Dam has been checked, and branches removed from the area by the spillway.

Docks have been inspected, and ladders are stowed properly.

Firewise: Pull-off area is awaiting stone and grading.

Clubhouse and Pool (Joe): Business at the Clubhouse is slow during winter months. Pool remains closed.

It was decided to set the initial budget for security equipment at the clubhouse at \$2,000. Initial thoughts are 4 cameras, and the team is checking on internet connections.

Roads (Wallace) Rappahannock Elec. Removed some leaning trees on Malvern Dr. at no cost. J.R. Sisk removed 4 trees for the \$3,500 bid. Wallace mentioned that additional clearing on Windmill Ln. is needed.

New Business 1. Discussions regarding a Phone Bank as well as E-mail as a means of communicating with the membership was discussed. The E-mail list will be used initially.

Clubhouse Camera budget was set at \$2,000. The goal is to have the system on line by May. Initially a 4 camera system is thought to be sufficient.

Events: Winter social scheduled for 2/14.

Residents were reminded to include "date & lot No." on any notices posted. The notice should then remain posted until the "event" date.

Meeting adjourned at 8:20 PM

Respectfully Submitted

T. J. Wright, Secretary

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